

General Services Customer Council Meeting

June 8, 2007

Members Present

Charlie Smithson, Ethics & Campaign Disclosure; Jennifer St. John, DNR; Marcia Spangler, IDPH; Mary Jane Olney, Cultural Affairs; Greg Anliker, Elder Affairs; Peggy Sullivan, Judicial; Cindy Morton, Revenue; John Connors, Member of Public; Bob Straker, AFSCME.

Members Absent

John Baldwin, DOC; Dave Heuton, DPS; Lisa Michelson, DOM; Mark Brandsgard, Legislature

Others Present

Paul Carlson, COO, DAS/GSE; Debbie O'Leary, DAS/GSE; Dale Schroeder, DAS/GSE, Tim Ryburn, DAS/GSE; Tera Harrington, DAS; Nancy Williams, DAS/GSE; Paula Newbrough, DAS/GSE; Barbara Bendon, DAS/GSE; Tara Hattery, DAS/GSE; Laura Riordan, DAS; Pat Mullenbach, DAS; Mark Willemssen, Legislature, Mark Blazek, DAS/GSE.

Call to Order

Meeting was called to order by Chairperson Charlie Smithson at 9:00 a.m.

Roll Call

Member roll call taken by Secretary Nancy Williams.

Approve minutes from last meeting (April 13, 2007)

John Connors moved to approve the minutes as presented. Greg Anliker seconded the motion. Motion passed.

Announcements

West Capitol Terrace - all the sod has been completed and it looks great. However, this morning @ 5:35 a vehicle accident occurred in the area, damaging some sod, taking down a light pole, etc. Hy-Vee is in the process of set-up for the Triathlon event.

DAS/GSE FY09 Proposed Budget/Rates

COO Carlson referred members to their packet attachments:

- Basis for FY09 Utility Rate Charges
- Recap of GSE Rate Reductions/Savings Summary 10/20/06
- FY09 DAS/GSE Utility Rate Summary
- Utility Rates FY2009

Purchasing – Debbie O'Leary

Ms. O'Leary referred to a subcommittee of GSE Customer Council Members headed by Jim Chrisinger to look at the methodology for the purchasing rate and how agencies are charged. The methodology was based on agency purchases FY 2001, 2002 and 2003. They were concerned this was old information and we needed to refresh that information. The old rate was based on department that had delivery orders against a master contract. If they paid by a GAX we had no information about whether that was against a master contract or not. What we have been able to do is to gather all of our master contracts – there are over 800 master contracts and we were able to get information by department about spend on the master contracts.

The new methodology for FY09 is refreshing the information using FY '06 data. Greg Anliker asked if the plan is to have "rolling data" so that a year from now we will be looking at '07 purchases, same formula, etc. Debbie O'Leary replied in the affirmative. Cindy Morton stated – basically what is happening, is an adjustment of the rate to reimburse based on the use of the master contracts. Marcia Spangler advised this methodology is much better than using the old data.

MOTION: Marcia Spangler moved to approve the FY 09 purchasing methodology and corresponding rate. Mary Jane Olney seconded the motion. Motion passed.

Depreciation – Dale Schroeder

Dale Schroeder is asking the Customer Council to approve the same rate methodology for FY09 that was utilized for FY08 with the understanding that if the rate increases, GSE will seek Customer Council approval before implementation.

FY08 rate is being discussed today because of Federal Government constraints contained in OMB circular A-87 which state that when we put an asset in service we have to depreciate it using the most current data we have and project out a year ahead. Formula - Original purchase price minus current salvage value divided by the months in service equals monthly rate.

Motion: Greg Anliker moved to approve all of the proposed rates. Marcia Spangler seconded the motion. Motion passed.

Comments by Chairperson Smithson

- Encourage DAS to continue looking at which services you are putting in which category.
- Leasing & Space Management – I don't think we are funding this properly, we should look at service level packages for this area. Chairperson Smithson will be forming a sub-committee to look at this. Members interested in serving on this sub-committee should let the chair know.

Possible topics for next meeting

July meeting would be to hear comments.

August would be comments & finalize.

Close and Adjourn

Meeting adjourned at 9:40am.

July Meeting Cancelled

Next Meeting: August 10, 2007

Respectfully submitted,
Nancy Williams, DAS/GSE